



A helpful guide for drop-off and pick-up

- Please do not arrive at school until your child's drop-off or pick-up time.
- Please ensure that you **maintain social distancing** when on the school site and outside the school grounds.
- Only **1 adult per family** to enter the school site at drop-off and pick-up.
- Please **wear a face covering** if you enter the school site.
- Once you have collected your child/ren, **please leave the site promptly.**
- At drop-off, please come at the latest drop-off time and ensure that infant children are brought in via the gate on the staff car park and walked through to the infant playground. For example: if you have children in Year 1 and year 5, drop-off using the one-way system – **you do not need to come on to site more than once.**
- If you have children in both Key Stage 1 and Key stage 2, please collect the children in Key Stage 1 first to ensure that the one-way system is followed.
- If you have more than one child at the school, please collect children at the latest pick up time to ensure that you only access the site once. For example: if you are collecting children in year 1 and year 5, collect your year 1 child a little later so that you can follow the one-way system to collect your year 5 child on the playground for 3.20pm. All children will remain with a member of staff until collected.
- When collecting a child from Infants and Juniors, please follow the one-way system by collecting your younger child first. When you pass through the path to the gate on the Junior playground, your junior child will join you and you can exit the site together.

	Start of the day	End of the day
Rec	8.55am	3.20pm
Y1	8.45am	3.10pm
Y2	8.50am	3.15pm
Y3	8.45am	3.10pm
Y4	8.45am	3.15pm
Y5	8.50am	3.20pm
Y6	8.50am	3.25pm